

WHITTLESFORD PARISH COUNCIL

MINUTES

OF PARISH COUNCIL MEETING HELD ON

TUESDAY 8TH JANUARY 2019

PRESENT : Arthur Greaves (Chairman), Tim Teversham (Vice-Chairman), Pam Freeman, Ken Winterbottom, Jude Townley, Kirsty Davis, Richard Williams, Peter Topping, Marie Swann (Parish Clerk) and 5 members of the public.

ITEM 1. APOLOGIES FOR ABSENCE

Apologies were received from Jan Holmes and Eleanor Norman.

Notice of late arrival from Will Thomas.

ITEM 2. DECLARATION OF INTEREST

None

ITEM 3. SIGNING OF THE MINUTES

The minutes of parish council meeting held on Tuesday 11th December 2018 were signed as a true record.

ITEM 4. MATTERS ARISING / ACTION TAKEN SINCE LAST MEETING

Following on from correspondence to close the Santander accounts and transfer funds to Barclays was successful and statements of transfer and closure were given to both signatories at the meeting.

A new battery for the speed monitor was purchased and Tim Teversham will now move the monitor to the new road lay out at Duxford Road, any data retrieved from the monitor for Hill Farm Road will be used to calculate traffic movements for the following years LHI.

Parish Council laptop was handed to Tim Teversham and Whitsers returned our projector.

40 mph roundels were repositioned to minimise visibility issues from a property on the Shelford Road. White gates were also installed to try and emphasize the reduction in speed as you approach North Road.

Traffic island / build out was installed along North Road, shrubbery has been cut back to allow more light onto the path and the speed limit has been moved back from Radegunds to the start of the Baulks path.

We confirmed our LHI bid for 2019/20 and it was agreed that Pam Freeman and Jude Townley would present this to highways, however Jude Townley was not available at the given time and date, so Arthur Greaves agreed to step in and assist Pam with the presentation which will take place at the highways depot on Wednesday 16th January at 12.50pm.

Councillor Topping to give an update on the neighbourhood plan at Februarys meeting and in the meantime admin assistant hours previously retained to be used rounding things up until a more forward approach to where we take the plan from here is established.

ITEM 5. OPEN FORUM

A member of the public asked the chairman what the parish councils comments are to the publication of phase 2 report on the Master Plan for Whittlesford and whether a public meeting would be called.

The Master plan was published late December and given the Christmas and New Year period this did not give residents enough time to digest the plan and give feedback.

Chairman to contact Greater Cambridge to ask for extra time for residents to give their feedback on the plan and whether anyone can attend our February meeting to discuss further.

A complaint was received regarding the condition of the Croat footpath and what the parish council will do about it ?

The parish council discussed the condition of the footpath and taking into account that it is a man made path that crosses a farmers field, there was very little that can be done and in such wet weather conditions it is an area that should be avoided.

Further complaints of parking on the junction of Maynards were received.

Recently installed yellow lines does not appear to have deterred residents from parking on the junction of Maynards. Complaints received outline that this is a regular occurrence on bingo nights at the Social Club, and the Clerk should write to the Social Club to ask that they remind their customers of the

dangers of blocking emergency vehicle access to Maynards. Ticket enforcement also to be notified to monitor the area on bingo nights.

Further related parking issues are also being followed up.

To publish the 7A bus timetable in the LOOK magazine for better awareness was agreed.

ITEM 6. EMERGENCY PLAN

Given the very busy London to Cambridge train line on our doorstep and the close proximity of the M11 and IWM it was agreed that we should have an emergency plan in place.

South Cambs District Council sent out templates for parishes to list useful telephone numbers and who to contact in an emergency.

Chairman Arthur Greaves, Richard Williams, Jude Townley and Kirsty Davis (A sub committee) was formed and will meet up to discuss further and report back to full council at Februarys meeting.

ITEM 7. PLANNING

Lawn Cottage, Church Lane – Permission was granted.

27 High Street – Crown reduction on Horse Chestnut.

Harefield Nursery, Newton Road – Application for a certificate of lawful development for proposed change of use of agricultural building to a dwelling house. Permission was previously granted and application was sent in error.

Land at Moorfield Road / Knights Orchard – S/4751/18/FL – Erection of 8 dwellings. It was considered this was too many properties on a small site and that we recommend refusal on over development of knights Orchard.

The Welcome Institute at Hinxton (Hanley Grange revisited) for 1,500 homes, bars, cafes, and leisure complex. 6 roundabouts (3 additional).

Are we happy for them to increase their business to such a scale ? when no provision for schools or health centres has been included in infrastructure.

Hinxton & Ickelton to hold a joint meeting for the public and Councillor Topping to attend.

ITEM 8. COUNTY & DISTRICT REPORT

Very little to report this month

To check when permission was granted for the Scrapyard at Station Road.

To follow up other related parking issues in the village.

ITEM 9. ACCOUNTS - The following accounts for Month 10 were approved.

ACCOUNTS (MONTH 10)

FOR 12TH DECEMBER 2018 – 11TH JANUARY 2019

ACCOUNTS TO PAY

ROB FODEN (CEMETERY)	140.00
ROB FODEN (MAYNARDS)	140.00
CARY BOYCE (ALLOTMENTS)	160.00
CAMBRIDGE WATER (PARISH CHURCH)	14.15
CAMBRIDGE WATER (NEWTON ROAD ALLOTMENTS)	120.46
PRICE BAILEY (PAYROLL SERVICES)	25.80
PEOPLES PENSION (EMPLOYERS CONTRIBUTION)	64.46
HMRC (CLERKS PAYE)	26.77
MARIE SWANN (SALARY 64 HRS INC HOLIDAY)	780.42
MARIE SWANN (CLERKS WORK FROM HOME ALLOWANCE)	53.50
MARIE SWANN (CLERKS PETTY CASH PAYMENTS)	182.28
TRUDIE DAVIDSON (NP ADMIN 12HRS)	228.00
TOTAL ACCOUNTS TO PAY	£1,935.84

ACCOUNTS RECEIVED

BEACHCROFT CLAIMS LTD (NEWTON RD TELEPHONE BOX)	2,241.81
UK POWER NETWORK (SUB STATION CHURCH LANE)	3.00
UK POWER NETWORK (SUB STATION NEWTON RD)	25.80
TOTAL ACCOUNTS RECEIVED	£2,270.39

Clerk to follow up remittance received from UK Power Network for sub station on the Lawn. It was felt that the new rental charges agreed in 2018 had not yet come into effect.

ITEM 10. CORRESPONDENCE

A further email from Mr & Mrs Dunn was received regarding the Yew hedge at the war memorial.

ITEM 11. DATE OF NEXT MEETING – The date of the next parish council meeting is Tuesday 12th February 2019.